

Scott County Facility and Support Services Department
Purchasing Division
600 West Fourth Street, Davenport, Iowa 52801-1030

REQUEST FOR QUOTATION
Scott County Requisition No. 19156
Bidders need to complete and submit this form.

Submission Date: 5/29/2015	No Later Than: 10:00am
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Qty	Description
	Scott County is requesting quotations for
	Extermination Pest Services for 7/1/2015-6/30/2018
	Scope of work is attached
	Delivery Included
	price quotation good for 60 days
	From time to time it may be necessary to change or modify a request for purchase. If you have received this request from any other source other than direct fax or email from Scott County, it is your responsibility to check for updates and/or changes to the request. If you would like to receive automatic updates please register your company in our vendor data base by using our website, www.scottcountyiowa.com/fss/purchasing.php

Scott County reserves the right to accept the bid from the lowest responsible bidder.

Quote submitted by:

Released by:
(Scott County Use Only)

Name

Date: 5/11/2015
Time: 2:00pm

Title

Company

PLEASE NOTE:

Bidders must provide an estimated delivery date in their bid response!

Date

Company Contact Information:	Phone:
	E-Mail:

“By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.”

REQUEST FOR BID

Scott County Facility & Support Services is requesting quotations for extermination services.

This quote should be quoted on a **three (3) year** period starting on **JULY 1, 2015 and ending JUNE 30, 2018**, with a 30-day cancellation clause by either party.

Quotations must include all buildings.

Viewing locations can be arranged by contacting: Chris Still (563-328-3249) or Tammy Speidel (563-328-3241).

Quotes should be submitted on or before **May 29, 2015 at 10:00 a.m.**

Quotes must be good for (60) days.

EXTERMINATION SPECIFICATIONS

Building Locations:

Location in Building:

1. Scott County Courthouse and Pavilion
400 West Fourth Street
Davenport, Iowa 52801

Boiler Room,
Storage Rooms, Office
Areas (all floors), Maintenance
Shop, Air Handling Rooms, Public
Restrooms (14 total, 2 on 3rd fl, 3 on 2nd fl,
6 on 1st fl and 3 on lower level),
Lower Level Snack Bar
vending and storage area
once a month
2. Scott County Annex Building
500 West Fourth Street
Davenport, Iowa 52801

Juvenile Detention Center
area; Planning & Development,
County Engineer - once a month.
3. Scott County Jail
400 West Fourth Street
Davenport, Iowa 52801

Detention Center/Jail
entire building old & new; do in
4 sections - 1 section
per week, kitchen area
weekly.
4. Scott County Administrative Center
600 West Fourth Street
Davenport, Iowa 52801

**See listing below.
Frequency: once per month
5. Scott County Sub-Station
4715 Tremont Avenue
Davenport, Iowa 52807
Davenport, Iowa 52807

Detention Center/Jail
entire building; Patrol,
Warehouse areas (rodent only)
once per month
6. SECC
1100 East 46th Street
Davenport, Iowa 52807
This location to be billed separately

Entire interior of building, twice per month.

Exterior- one time per quarter, includes
spraying of the actual exterior walls, not just
the ground perimeter around the outside of
the building. Exterior building spraying
MUST be coordinated w/ Window Washing
service.
7. Pine Knoll
2504 Telegraph
Davenport, Iowa 52804
This location to be billed separately

***See listing below
Frequency: once per month

**** Administrative Center Locations:**

- Conference Rooms: 449, 605, 638
- Public Restrooms: 139, 140, 202, 203, 302, 303, 402, 403, 502, 503, 602, 603
- Private Restrooms: 120, 121, 411-426-427 (clinic), 642-643
- Break rooms: 118, 465, 524, 624, 3rd floor, SW Corner – no number
- Boardroom: 105
- Second Floor Loading Dock
- Community Service waiting room 408
- Air Handling Rooms on each floor
- Office Areas on each floor
- Print Shop

*****Pine Knoll Health Care Facility**

The following areas will be serviced on a routine basis:

Main Building

1. Dietary Kitchen and Work Therapy Kitchen
2. Dishwashing Room
3. Food Storage Rooms
4. Residents' Dining Room
5. Employee Break room
6. All Nurses Stations
7. All Laundry Rooms
8. All Resident Restroom and Shower Areas
9. Mechanical and Maintenance Rooms
10. Resident's Rooms, by request only
11. Office Areas
12. Main Lobby and Hallways on all floors

Following are the specifications for exterminating services:

Provide treatment of County buildings as listed. Any additional calls will be responded to within 24 hours at no charge to County.

The buildings will be treated for ants, mice, rats, roaches, silverfish, spiders and other pest infestations.

Company is required to hold a current valid pesticide applicator license from the Iowa Department of Agriculture and must provide proof of same.

All pesticides will be applied in accordance with regularly established practices and in compliance with current Federal, State and local regulations. **Odor-free pesticides** are to be used exclusively.

Contractor shall provide SDS sheets for all products used, in advance, to the Facility & Support Services Department, with prior approval required for change of products.

Scott County would like to consider using environmentally friendly "green" products. We encourage you to provide an alternate bid with these types of products. In addition to the alternate bid, we will require product information and SDS sheets for these products at the time of bid, along with some information on the bidders experience with their effectiveness.

If a bid with "green" products is selected, we will require the vendor to provide certification that they will ONLY use those "green" products in our facilities.

Service Technicians working in Scott County owned facilities will be required to provide information for a background check including but not limited to Full name, date of birth, last four numbers of their social security number, driver's license number and state, race and sex. The background check will be performed by the owner and no cost to the contractor. Scott County reserves the right to prohibit a Contractor's employee from working in a Scott County owned facility based on information received via the background check. This decision is not subject to appeal and specific information obtained from a background check will be kept confidential and will not be released to the Contractor.

One invoice required listing each building with corresponding amount separately. This shall be set-up on a monthly billing cycle. Invoice to be mailed or e-mailed to Tammy Speidel, 600 West 4th Street, Davenport, IA 52801 or tammy.speidel@scottcountiowa.com. Please advise if your company accepts payment by credit card with your bid package.

Insurance

The Contractor shall have in force during the period of this contract, insurance as listed below:

- A. **Bodily Injury and Property Damage Insurance:** The CONTRACTOR shall take out and maintain during the life of this contract, bodily injury and property damage liability insurance under a comprehensive general form and automobile injury and property damage insurance under a comprehensive general form.

The required limits of this insurance shall not be less than:

General Liability:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Injury - Aggregate	\$1,000,000
Personal Damage - each occurrence including Broadform Liability Extension	\$1,000,000

Automobile Liability - Owner, Non-Owned and Hired
Vehicles:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Damage - each occurrence	\$1,000,000

The above insurance shall cover the contractor's employees, the public and Scott County employees while in the buildings and on the grounds of Scott County.

- B. **Certificates of Insurance:** The CONTRACTOR shall deliver to Facility & Support Services, certificates of insurance covering all above insurance in duplicate. Such certificates shall provide ten days prior notice by registered mail of any material change in, or cancellation of this insurance. CONTRACTOR shall maintain this coverage on a standard CGL form for the benefit of Owner and the general public throughout the term of this agreement, and if a carrier or policy is changed, CONTRACTOR shall provide Owner with a replacement Certificate of Insurance.
- C. **Contractual Liability Insurance:** The CONTRACTOR shall take out and maintain during the life of this contract, liability insurance.
- D. **Products and Completed Operations Liability Insurance:** The CONTRACTOR shall also take out Products and Completed Operations Liability Insurance of limits not less than any of the above limits specified in these qualifications.
- E. **Workmen's Compensation and Employer's Liability:**
- (1) The CONTRACTOR shall maintain during this contract, the statutory workmen's compensation and employer's liability insurance for all his employees to be engaged in the maintenance work under the contract.
 - (2) The amount of Employer's Liability Insurance shall not be less than One Million (\$1,000,000).

Indemnification:

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify and hold harmless the Owner and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the WORK, provided that any such claim damage, loss or expense (1) is attributed to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the WORK itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the CONTRACTOR, and subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce and otherwise exist as to any party or person described in this paragraph.
- B. In any and all claims against the Owner or any of their agents or employees by any employee of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.
- C. Scott County reserves the right to reject any or all bids or proposals submitted without cause. Further, Scott County reserves the right to re-bid or re-solicit for proposals for this project at any time in the future. By submitting a proposal or bid each CONTRACTOR acknowledges these rights and authorizes Scott County to exercise them should the situation warrant.